



Office of the City Manager

CONSENT CALENDAR  
May 23, 2023

To: Honorable Mayor and Members of the City Council  
 From: Dee Williams-Ridley, City Manager  
 Submitted by: Lisa Warhuus, Director, Health, Housing, and Community Services  
 Subject: Contract: JSI Research and Training Institute, Inc. for California Home Visiting Program Planning Consulting Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager or her designee to execute a contract, and any amendments or extensions, with JSI Research and Training Institute, Inc. (JSI) for California Home Visiting Program Planning Consulting Services.

The contract will be in an amount not to exceed \$200,000 for the period July 1, 2023 through January 31, 2024.

FISCAL IMPACTS OF RECOMMENDATION

JSI, a consulting firm, has been selected to provide a comprehensive review and analysis of the California Home Visiting Program for the Health, Housing, and Community Services Department (HHCS). The City conducted a Request for Proposals process and received a total of two proposals. JSI was selected as the highest scoring bidder, and submitted a revised quote with final pricing. The contract will have a total not to exceed amount of \$200,000. Funding is subject to appropriation in the FY 2024 budget in the Health General Fund (Fund 312).

CURRENT SITUATION AND ITS EFFECTS

The City of Berkeley (the "City") Health, Housing, and Community Services Department's (HHCS) Public Health Division is newly eligible for funding to implement the California Home Visiting Program. The California Home Visiting Program (CHVP) is designed for overburdened families who are at risk for Adverse Childhood Experiences (ACEs), including child maltreatment, domestic violence, substance use disorder and mental health related issues. Home visiting gives parents the tools and know-how to independently raise their children. It is a preventive intervention focused on promoting positive parenting and child development.

The proposed services will produce a model of home visiting services that best serves the vulnerable populations that are eligible under CHVP.

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BACKGROUND

The City released a Request for Proposals (RFP) under Specification No. 23-11565-C, and convened a panel of stakeholders to select JSI as the most responsive and responsible bidder for this contract.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no environmental impacts identified at this time.

RATIONALE FOR RECOMMENDATION

JSI is a well-respected consulting firm with demonstrated subject matter expertise on Home Visiting as well as public health programs. Their proposal includes high quality services that align with the intended goals of maximizing program objectives and reimbursement for eligible services.

ALTERNATIVE ACTIONS CONSIDERED

Staff did not identify an alternative action consistent with the City's goals of advancing efficient and financially-healthy City government and public health and social and racial equity.

CONTACT PERSON

Janice Chin, Public Health Division Manager, HHCS, (510) 981-5121

ATTACHMENTS:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: JSI RESEARCH & TRAINING INSTITUTE, INC: CALIFORNIA HOME VISITING PROGRAM CONSULTING SERVICES

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services (HHCS), is committed to providing comprehensive public health services to Medi-Cal eligible clients, and

WHEREAS, HHCS seeks to eliminate health and educational inequities; and

WHEREAS, JSI Research & Training Institute, Inc. was selected by the City's RFP process which includes bidding from vendors, draft proposals, and pricing; and

WHEREAS, Funding is subject to appropriation in the FY 2024 budget in the Health General Fund (Fund 312).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is authorized to execute a contract and any amendments, with JSI Research & Training Institute, Inc. to provide consulting services for HHCS's California Home Visiting Program in an amount not to exceed \$200,000 for the period July 1, 2023 thru January 31, 2024. A record signature copy of said contract and any amendments to be on file in the City Clerk Department.

